

## **EFFICIENCY AND PERFORMANCE SUB (FINANCE) COMMITTEE**

**Tuesday, 29 January 2019**

Minutes of the meeting of the Efficiency and Performance Sub (Finance) Committee held at Guildhall, EC2 on Tuesday, 29 January 2019 at 1.45 pm

### **Present**

#### **Members:**

Jeremy Mayhew (Chairman)  
Deputy Jamie Ingham Clark (Deputy Chairman)  
Randall Anderson  
Paul Martinelli  
Deputy Hugh Morris  
Ian Seaton  
Deputy Philip Woodhouse

#### **Officers:**

John Cater	-
Peter Kane	- Chamberlain
Caroline Al-Beyerty	- Chamberlain's Department
Kate Smith	- Town Clerk's Department
Tom Conniffe	- Town Clerk's Department
Geoff Parnell	- Chamberlain's Department
Simon Latham	- Town Clerk's Department
Peter Young	- City Surveyor's Department
Christopher Bell	- Chamberlain's Department
Ian Dyson	- Commissioner of the City of London Police
David Drane	- City of London Police
Michael Cogher	- Comptroller and City Solicitor
Nick Senior	- Comptroller and City Solicitor's Department

### **1. APOLOGIES**

Apologies were received from Alderman Robert Howard.

The Chairman welcomed Christopher Hill to the Sub-Committee.

### **2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

### **OR**

XXX declared a pecuniary/non-pecuniary interest in item X by virtue of

3. **MINUTES OF THE PREVIOUS MEETING**

**RESOLVED** - That the public minutes of the meetings held on 5<sup>th</sup> November and 14<sup>th</sup> December 2018 be agreed as an accurate record.

4. **WORK PROGRAMME FOR FUTURE MEETINGS**

The Sub-Committee considered a report of the Town Clerk which set out the work plan for future meetings.

**RESOLVED** – That the Sub-Committee notes the report.

5. **GUILDHALL WORKPLACE UTILISATION PROGRAMME - SMART WORKING REPORT**

The Sub-Committee considered a Joint Report of the Town Clerk and the City Surveyor.

The City Surveyor stressed that the decant from Walbrook Wharf was a separate initiative to the agile working programme, however, further transfers of employees to Guildhall would clearly have an impact on operational performance and capacity here, which would, in turn, increase demand for agile working.

With the West Wing close to capacity it was important to consider carefully how the office accommodation at Guildhall would be arranged over the coming years. The Chairman welcomed the Report and the Surveyor's remarks but suggested that the proper forums for this discussion were CASC and Project Sub Committee. The City Surveyor responded that a Paper on the Walbrook Wharf disposal and decant would be going to both Sub-Committees in the spring.

In addition, Members asked officers to ensure CASC and the Establishment Committee had continuing oversight of the design principles, as it was vital to consider the implications for staff of any changes to working practices.

**RESOLVED** – that the Sub-Committee approved the following:

- To note the contents of this report;
- To approve the six Design Principles to support the Smart Working programme.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

8. **EXCLUSION OF THE PUBLIC**



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Chairman

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